



## Student / Trainee Visa (VITEM IV)

**Processing Time:** 5 business days

### Eligibility:

- Students at any level, including participants of "sandwich" programs;
- Trainees, to participate in supervised academic education in a working environment aimed at preparing a student, attending regular classes at superior education institution, for productive work.

Please read first the [general information for all visa applicants](#).

**Required documents** (the Consular Officer processing the visa can ask for additional documents if deemed necessary):

1. **A valid passport** - original – with the expiration date at least six months after the intended date of arrival in Brazil. Please make sure your passport is signed.
2. **One** Visa Application Form per applicant, completely filled out online, dated and signed by the passport holder or his/her parents/guardians. The application form is found at <https://scedv.serpro.gov.br/>. (You will need to print only the receipt page, with the bar code, where you will affix the picture and the signature). Please disregard the error message about the website's security certificate: as the new ICP-Brasil channel is not yet automatically recognized by international browsers, the access to the site "SCEDV" may be preceded by a security warning. Applicants should proceed and enter the site with confidence on its safety and reliability. **Please do not leave this page until you have read ALL instructions.**
3. **One photograph**, passport size, color, front view, no head cover, off-white plain background, taken within the last six months. Snapshots, copies and computer photos will *not* be accepted.
4. Copy of the enrollment document at a Brazilian educational institution and a letter conferring the applicant a grant to study in Brazil. Please indicate the length of the intended stay in Brazil and present a document stating the amount of the grant when applicable, or the amount which will be transferred to Brazil during the stay of the applicant in the country. (See item 5, below, if applicant is under 18).
5. Proof of financial means while in Brazil (for applicants under 18 years of age it can be a notarized letter proving that applicant's parents have the sufficient means to support him/her during the school-year in Brazil).
6. Proof of health insurance **valid in Brazil**.
7. All applicants under 18 years of age must provide a notarized letter of consent ([please see a sample](#)) signed by both parents or legal guardian authorizing the Consulate to issue a visa as well as a copy of the minor's birth certificate.
8. Applicants over 18 years of age must present a recent (i.e. less than 90 days old) non-criminal record issued by the Federal Bureau of Investigation (FBI clearance letter). Please visit [www.fbi.gov](http://www.fbi.gov) for information.

9. Copy of birth certificate or any other official document that shows parents' full names. This same document will be needed later in Brazil at the moment the applicant completes his registration at *Polícia Federal*.
10. **A copy of the round trip or multi-country travel itinerary** or a statement from a travel agency, addressed to the Brazilian Consulate, or an e-ticket confirmation. In all cases, the name of the passenger, the confirmed itinerary, airline/cruise company, flight number/vessel name and dates of arrival in and departure from Brazil must be clearly displayed. It is strongly recommended that visa applicants check the appointment calendar AND keep in mind the processing time when making their travel plans. An already purchased ticket will NOT entitle visa applicant to expedite processing.
11. Proof of residency within the [jurisdiction](#) of the Brazilian Consulate General in San Francisco for the past 12 months.
12. U.S. citizens must pay a non-refundable **\$160.00 reciprocity fee**. (This is because the U.S. government charges Brazilian citizens who apply for a U.S. visa a minimum of 2 mandatory fees). Payment is done at the Consulate on the appointment day. **Cash, personal checks and credit cards are not accepted for the payment of the \$160.00 reciprocity fee.**
13. Please [check here](#) to see visa fees for other nationalities.
14. **All consular fees must be paid in [U. S. Postal Service money order](#)** made to the Consulate General of Brazil (if you are applying for a family, one single money order for the total amount is fine). **Cash, personal checks, money orders other than the ones issued by the U.S. Postal Service and credit cards are not accepted.** Fees are paid at the Consulate on the day of the appointment.
15. **For non-Americans:** copy of green card or valid re-entry visa into the USA or valid visa to country of final destination.
16. Visa applicants must set up an individual appointment to deliver the visa applications previously filled out online. Each appointment slot allows you to make **ONE SINGLE application**. The scheduling page offers you options of dates and time slots. If the desired date and/or slot is not available, select another date and/or time slot. [Click here](#) to go to the scheduling page.

#### **Additional requirements for undergraduate studies**

15. Copy of High School diploma, authenticated by the consulate.
16. Proof of one's approval at an admission exam held by an accredited Brazilian educational institution.
17. Copy of admission exams passing standards and the subjects covered.
18. Proof of active enrollment at the Brazilian educational institution.

#### **Additional requirements for graduate studies**

19. Copy of undergraduate diploma, authenticated by the consulate.
20. Proof of active enrollment at graduate level at an accredited Brazilian educational institution.

#### **Additional requirements for participants of "sandwich" programs**

21. Proof of enrollment at an American University or College;
22. Proof of enrollment at an accredited Brazilian educational institution;
23. Proof of financial means while in Brazil.

## Additional requirements for religious studies

24. Proof of enrollment at a Brazilian religious institution.

### Additional requirements for Trainees

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27. Trainees are allowed to receive a scholarship for his or her upkeep as well as any other benefits included in the respective Brazilian legislation. Please [click here](#) to read general information about visas.

Please read the list of [frequently asked questions about visas](#).